

# Option 1 Outline

## Required Eight Hour Training for NEW Staff or Providers

### 8 contact hours

#### Chapter 1: Overview of Services for People with Developmental Disabilities

- Under the umbrella: Looking at diagnoses
- Service planning, team process, communication
- Best practices
- Additional resources

#### Chapter 2: Rights of Individuals

- Rules and laws
- Advocacy sites
- Fictional case stories

#### Chapter 3: Positive Culture Initiative and What is Important to/for the Person

- Creating a positive culture
- Discovering the individual

#### Chapter 4: The Provider's Role in Person-Centered Planning, Community Integration, Self-Determination, and Self-Advocacy

- DODD's person-centered philosophy
- Application of person-centered services in promoting community integration
- Examples of self-advocacy and self-determination

#### Chapter 5: Individual-Specific Training

- What we need to know prior to providing services
- Checklist/handout

#### Chapter 6: Implementation of Individual Service Plans

- Waivers, ISP process
- Personalized outcomes and action steps

## Chapter 7: The Provider's role in behavior support

- Basic Behavior Principles
- Elements of a behavior plan
- Providing positive supports
- Behavior support strategies that include restrictive measures

## Chapter 8: Service Documentation

- Why we document
- What is required

## Chapter 9: Major Unusual Incidents, Unusual Incidents DODD rule #5123:2-17-02

The requirements of Rule 5123:2-17-02 of the Administrative Code Relating to Addressing Major Unusual Incidents and Unusual Incidents to Ensure Health, Welfare and Continuous Quality Improvement

- Definition of MUI and categories
- Case examples of common MUIs
- Reporting Responsibilities MUI/UI
- Immediate response
- Role of investigative agent
- Prevention Plans
- Trends and Patterns
- Difference between MUI/UI

## Chapter 10: Universal Precautions

- Blood borne pathogens, infection control, hand hygiene, PPE
- Applying health and safety skills scenarios
- Warm weather, cold weather, and fire safety

Bonus content: Billing for services